

# Christ Church

Seeing lives restored through Jesus, in a renewed space, as we  
have fun together.



## **Financial Statements for the year ended 31<sup>st</sup> December 2013**

The Parochial Church Council Of The Ecclesiastical Parish Of  
Chester, Christ Church  
Registered Charity Number: 1133808

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## **Administrative Information**

Vicar	Rev'd Graham Shaw
Associate Vicar	Rev'd Ralph Kemp
Curate	Rev'd Glyn Jones
Vice Chair of the PCC	Mr David Chirgwin
Wardens	Mr James Cox Dr Raymond Thorp
Parish Readers	Mrs Veronica Johnston Mrs Alison Linfield
Deanery Synod Representatives	Mr Robert Askey Mr Peter Heenan
Pastoral Worker	Mrs Debra Clarke
Parish Assistant	Mrs Janet Thorp
Elected PCC Members	Mr Rob Peto Mrs Wendy Peto Mr Tim Longman Mrs Janet Thorp Mr Will Steel Mr Euan Cuthbert Mrs Helen Parker Mr David Chirgwin Ms Iona Taylor
Secretary	Mrs Wendy Peto
Electoral Roll Secretary	Mrs Janet Thorp
Treasurer	Mr David Chirgwin
Principal Address	The Vicarage 57 Black Diamond Park Chester. CH1 3ET

## **Independent Examiner's Report**

This report on the financial statements of the PCC for the year ended 31 December 2013, which are set out on pages 13 and 14, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ("the Regulations") and section 43 of the Charities Act 1993 ("the Act").

### **Respective responsibilities of the PCC and the examiner**

As members of the PCC you are responsible for the preparation of the financial statements. You consider that the audit requirement of the Regulations and section 43(2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

### **Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)(b) of the Act and to be found in the *Church Guidance, 2006 edition*, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

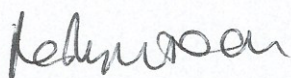
### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the Act; and
  - to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mrs Roslyn Toan ACA  
26 March 2014

## Statement of Parochial Church Council's Responsibilities

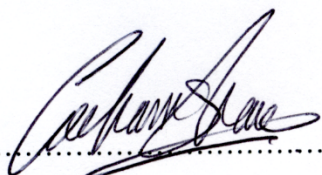
We are required under the Charities Act 1993 to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the PCC and its surplus or deficit for that period. In preparing those financial statements we are required to:

- select suitable accounting policies and apply them consistently;
- make reasonable and prudent judgements and estimates;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will continue.

We are also responsible for:

- keeping proper accounting records;
- safeguarding the PCC's assets;
- taking reasonable steps for the prevention and detection of fraud.

On behalf of the PCC



.....Rev'd Graham Shaw  
(Vicar)

.....31st March..... 2014

## Annual Report

### Background

Christ Church Parochial Church Council has the responsibility of co-operating with the incumbent and other clergy in promoting the whole mission of the church: pastoral, evangelistic, social and ecumenical. It also has the maintenance responsibilities of our church building and Mission House.

### Membership

Membership of the PCC is ex-officio, co-opted or elected by the Annual Parochial Church Meeting (APCM) in accordance with Church Representation Rules.

During the year the following served as members:

Vicar	Rev'd Graham Shaw
Associate Vicar	Rev'd Ralph Kemp
Curate	Rev'd Glyn Jones
Vice Chair of the PCC	Mr David Chirgwin
Wardens	Mr James Cox Mrs Heather Carty (Resigned 14 <sup>th</sup> April 2013) Dr Raymond Thorp (Elected 14 <sup>th</sup> April 2013)
Parish Readers	Mrs Veronica Johnston
Deanery Synod Representative	Mr Robert Askey Mr Peter Heenan
Elected Members	Mr Rob Peto Mrs Wendy Peto Mr Tim Longman Ms Rebekah Shaw (Resigned 20 <sup>th</sup> Nov 2013) Mrs Janet Thorp Dr Raymond Thorp (Resigned 14 <sup>th</sup> April 2013) Mr Will Steel Mr Euan Cuthbert Mr David Chirgwin Mr Stephen Simpson (Resigned 14 <sup>th</sup> Apr 2013) Mrs Helen Parker Mrs Diana Morris (Resigned 14 <sup>th</sup> Apr 2013) Ms Iona Taylor (Elected 14 <sup>th</sup> April 2013)
Secretary	Mrs Wendy Peto
Electoral Roll Secretary	Mrs Janet Thorp
Treasurer	Ms Rebekah Shaw (Resigned 20 <sup>th</sup> Nov 2013) Mr David Chirgwin (Appointed 20 <sup>th</sup> Nov 2013)

The PCC met each month during 2013 except January, July, August and December.

### Standing Committee

This is the only committee required by law, consisting of Vicar/Chairman, Associate Vicar, Wardens and Treasurer. It has the power to transact the business of the PCC between its meetings (subject to directions given by the council). Our standing committee has met, when necessary, a week before monthly PCC meetings this year.

### Church Attendance

Average October	2013		2012		2011	
	Children	Adults	Children	Adults	Children	Adults
Sunday 9.30am	2	26	5	26	3	25
Sunday 11am	14	93	13	82	8	69

Special Services	2013		2012		2011	
	Children	Adults	Children	Adults	Children	Adults
Easter	15	95	10	78	20	108
Carols	10	180	?	130	6	121
Christingle	29	67	27	66	19	56
Midnight	1	56	0	51	0	32
Christmas Day	10	34	6	40	16	42

### Church Membership

Membership of the electoral roll stands at 123 as of March 2014 (of which 80% live outside the parish).

### Review of the year

This year we have continued to try and work out what it means to follow our vision statement of: 'Seeing lives restored through Jesus, in a renewed space, as we have fun together'. It was felt that this captured some of the focus God is giving us over the next few years. A highlight of the year was the 'Christ the King Banquet' held in November as a celebration of what God has done at the church.

### Services

Christ Church continued to have a variety of services throughout the year, serving both those who wish to worship in a more traditional way, and those who wish to worship in a more contemporary way. The year has included looking through the book of James, examining the life of Elijah and focusing on how our faith and work relate to one another. A highlight of the year was interviewing various church members in Sunday services about their faith in their work place.

### House Groups

House groups have continued to meet in various locations around Chester, with a new house group beginning in Rossett.

### Children's Work

'Gems' (for ages 0-7) has continued to run on Sunday mornings, run largely by the children's parents, but also significantly helped by students. At points throughout the year, depending on leader availability and number of children, there has also been a group for older children on a Sunday morning that has met upstairs in the Mission House.

### **Youth Work**

Our youth work continues to thrive, led for the first half of the year by Helen Ince and Kat Todd, working with us on their placements from the university. For the second part of the year, Kat (remaining as an intern) was joined by Sam Rourke, also working on his placement from the university and Rosie Adcock (an intern). The activities in the year have included D'biz, Homework café, 6<sup>th</sup> form coffee, girl's group and Sunday morning youth. A highlight of the year has been the setting up of a Thursday evening youth group Bible study in Rossett.

### **Community Work**

The church has been blessed in its community work with Matthew Reilly, initially as a Light Project student, and latterly as a volunteer community worker. A highlight from the community work this year was the annual fun-day, helped hugely by the good weather that day! A second highlight has been the beginning of 'community leaders' lunches' (once a term) where local leaders are hosted by Christ Church to a lunch at which to connect with each other.

### **Students Work**

Our ministry with students has continued to grow. A few highlights for 2013 – firstly the excellent intern team (Rosie Adcock, Kat Todd and James Leavy) who have coordinated our student ministry, including the fresher's fair and regular student coffees. Secondly, the student weekend away to Edale in the Peak District, which enabled students to grow in relationship and deepen their faith. Thirdly, the 'hot potato lunches' that have happened after some of the Sunday services that have allowed a deeper discussion into issues specifically relating to students.

### **Renewed space project.**

A Renewed space is a key element of our current vision for Christ Church to assist us in welcoming people to our building and adapting it to improve the worship experience for both congregations. The current project focuses on three main elements: 1) building a platform and providing new projection equipment at the front of church, 2) replacing the current inner main entrance doors with glass doors and glass surround, 3) the removal of excess furniture to allow the building to more easily be converted to a social community space.

The project aimed to raise £17,000 to complete these works. At the time of writing it is fantastic news that we have now raised the money needed and we are hugely grateful to all those who have been able to contribute to make this vision a reality. We are also in the final stages of the approval process to undertake the works so that it is expected all works will be completed by the start of the autumn university term in September 2014.

### **Internship**

As part of our role in connecting and discipling students we believe we have a unique calling in equipping young people for ministry and leadership in the wider church. Our voluntary leadership internship program is a key part of this vision. During this year we have said good bye to our first intern Alex and expanded the programme welcoming three new interns in September: Rosie, Kat and James. We are hugely grateful to our interns for taking a year out to work as part of our leadership team and for the amazing things they are doing at Christ Church.

Some of the highlights so far have been the setting up of an older children's cell group and teenage youth work, work with the Drop-In cafe and community youth work, our student programme and student weekend away and the development of our worship teams as well



as the countless tasks and pastoral visits they undertake. Ministry and theological training this year has taken place on Mondays in partnership with the 'North West Training Partnership', St Melitus College Liverpool and the Light Project. This formal training, together with ministry responsibility and pastoral support, we hope encourages, stretches and equips our interns for ministry and leadership during their year with us and beyond.

### **Visiting Team**

A number of frail and elderly members of our congregation continue to receive communion regularly in their homes, in hospital and in residential care. They are happy to support Christ Church through their regular giving and are always eager to hear news of their friends. In the summer, we were delighted to be joined by Debra Clarke, who was licensed as a Pastoral Worker.

### **Sunday Drop-In Café**

This has been a good year for the Sunday Drop-In Cafe which has been well supported by Church in prayer and generous donations of clothes, sleeping bags and gifts of money. Church funding was supplemented during the year by generous sponsorship from Tesco and currently from Sainsbury's and Waitrose. The highlight of this year was in December when over 30 guests sat down to Christmas Dinner with turkey, generously donated by Mr Malcolm Thomas of Cilcain Turkeys, roast potatoes, a full assortment of veg and very yummy puddings - with second helpings - produced on the day by all our cooks. Our rota of volunteers to provide soup, sandwiches and a warm welcome to vulnerable friends and neighbours in God's house remains strong and is growing.

### **Musical Worship**

Worship at Christ Church continues to grow and we are blessed with many talented musicians that share their gifts for the glory of God. The 9.30 Service continues to benefit from the richness and variety of gifts of the expanded worship team. One of the highlights of the year was a rendition of 'Thine be the glory' on Easter Sunday, arranged by a team member for six hands at the piano and a solo trumpet, with the 11.00 worship group joining in for the finale. During the year two members of the team have started degree courses, one a BA in Music, the other a Foundation Degree in Church Music, and their developing skills and understanding are already helping to develop the shape of musical worship.

On the 28th and 29th of November, the 11.00 worship team attended a Worship Central conference during which we were enriched by teaching and worship that reminded us of the privilege it is to lead and renewed our passion for worship at Christ Church. Since December, we have been hosting monthly 'Open worship evenings' to allow new people within the church to become more easily connected with the worship team and to create more opportunities for worship outside of Sunday services.

One of the highlights of the Christmas season was the Christmas Carol service that involved 30 members from our two services in the Christmas choir and instrumental worship and gave opportunity for the congregation and musicians to share their love for Christ with the local community.

### **Fun Team**

'Having fun together' continues to be an important part of Christ Church's focus, as we seek to build a community based on strong friendships amongst ourselves and with those we welcome into our family. The barn dance, the fun day and the 80's disco banquet were some of the highlights of the last 12 months, with the usual panicked planning that characterises Christ Church life and countered by an equally reliable army of volunteers pitching in to get the show on the road.

The fruit of this 'organised fun' is not in the event itself but in the connections that are made, bridges built and friendships that grow deep as fun is had. The tough realities of life do not escape us as a family, but having fun together continues to be a foundation for laughing together, grieving together and growing together in Christ.

### **Fabric Report**

This past year we have consolidated maintenance of the Church and begun work on the Mission House. A small repair was made to the roof over the South aisle, the roof was inspected, and all the gutters were cleared just before Christmas. The Mission House has seen some major improvements including a new boiler replacing all our heating and hot water needs. The cupboard doors in the downstairs room have been turned from sliding doors into a more standard opening arrangement and various shelves put in where old tanks and the boiler were. We have also had the central heating system flushed out and obtained a certificate for it.

### **Looking forward to 2014**

As we continue to grow numerically in 2014 we are hoping to put structures in place that will allow this growth to be sustainable. For example, we hope to improve our communication and focus on small groups in the church.

We pray that we might also be able to continue renewing our church space, in line with our vision statement, by doing such things as installing glass doors, extending the platform and installing a new projector system.

We look forward to continuing to have fun together with a group going to the New Wine summer conference and enjoying together what is becoming an annual 'Christ the King Banquet'!

## Annual Report (Continued)

### Financial Review of the year

The finance team consists of three members, a treasurer (David Chirgwin), a book-keeper (Iona Taylor) and a giving coordinator (Helen Parker). The team aim to provide transparency of figures for both PCC and the congregation, an efficient and simple giving programme and accurate budgeting information to the PCC to enable them to make decisions.

During 2013 income was generated from giving, church fees and rental of rooms. Total net giving from the congregation during the year was £80,543 which showed a 12% decrease on 2012 (£91,286).

The gift aid reclaimable on giving in 2013 was £12,532 (2012 £14,418). This is roughly in line with the decrease in giving.

There were no Grants or Legacies received in 2013 (in 2012, £2,950 in Grants and £4,000 in Legacies were received).

Expenditure was £93,232 (2012 £102,449). The largest item of expense was the Parish Share which was £55,244 (2012 £53,605).

Other than running costs the further main areas of expenditure were on employee and intern costs as well as insurance and maintenance for our buildings.

In 2013, £2,500 (2012 £2,500) was set aside in the generosity fund, out of which £2,126 was distributed during the year (the fund allocation will be increased for 2014). The generosity fund was set up as a form of Outward Giving, in order to bless what God is doing beyond our ministries, but in line with our values and goals. This money has been able to bless a number of projects and individuals during 2013.

The budget for 2014 has been set by the PCC and agreed at the February 2014 meeting.



.....  
31st March 2014

Rev'd Graham Shaw (Vicar)

## Accounting Policies

### Financial Statements

The financial statements have been prepared in accordance with the Church Accounting regulations 2006 together with applicable accounting standards and SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets which are shown at market value. The financial statements include all transactions, assets and liabilities, to which the PCC is responsible by law. They do not include the accounts of church groups that owe their affiliation to another body or those that are informal gatherings of Church members.

### Funds

**Endowment funds** are funds, the capital of which must be maintained; only income arising from the investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

**Restricted funds** represent (a) Income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object. The funds may be expended on the specific object for which they are given. Any balances remaining unspent at the end of the year must be carried forward as a balance of that fund.

**Designated funds** represent income which has been set aside for use for a specific purpose but are not legally restricted to be used for that purpose. Amounts identified as designated funds which are held in the general current account at the year-end were:

Vicarage Fund      £2,000

**Unrestricted funds** are general funds which can be used for PCC ordinary purposes.

### Incoming Reserves

Planned giving collections and donations are recognised when received. Tax refunds are recognised on an accruals basis at the end of the financial year when the appropriate amount is reclaimed from HM Revenue Customs.

### Resources Expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The Diocesan Parish Share is accounted for when due.

## **Accounting Policies (Continued)**

Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

### **Fixed Assets**

Consecrated and benefice property is not included in the accounts in accordance with s.96 (2) (a) of the Charities Act 1993.

Movable church furnishings held by the vicar and church wardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

No cost information is available for the Vicar's house as it is deemed the property of the diocese.

All investments are valued at market value at 31<sup>st</sup> December 2013.

### **Reserves Policy**

The PCC have agreed on a reserves policy which will be reviewed annually.

The reserves policy at the end of 2013 was set as follows;

- It is the policy of the church to hold in reserves the equivalent of three months basic running costs.
- It is also our policy to hold designated funds in reserves for building related expenses expected to arise within the next two years relating to the vicarage, the Mission House and the church building.
- It is also our policy to hold designated funds in reserves to guarantee the completion of any employment contracts for the term agreed.

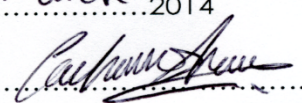
## Statement of Financial Activities

	<b>Note</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Endowment Funds £</b>	<b>TOTAL 2013 £</b>	<b>TOTAL 2012 £</b>
<b>INCOMING RESOURCES</b>						
Voluntary income	<b>1</b>	76,130	17,158	-	93,288	112,763
Income from Investments	<b>2</b>	407	-	-	407	604
Church activities	<b>3</b>	2,236	-	-	2,236	3,540
Other Incoming resources	<b>4</b>	5,167	-	-	5,167	389
<b>TOTAL INCOMING RESOURCES</b>		<b>83,941</b>	<b>17,158</b>	<b>0</b>	<b>101,098</b>	<b>117,296</b>
<b>RESOURCES EXPENDED</b>						
Parish Share	<b>5</b>	(55,244)	-	-	(55,244)	(53,605)
Church Activities	<b>6</b>	(25,741)	(10,121)	-	(35,862)	(47,724)
Charitable donations/Outward Giving	<b>7</b>	(2,126)	-	-	(2,126)	(1,120)
<b>TOTAL RESOURCES EXPENDED</b>		<b>(83,111)</b>	<b>(10,121)</b>	<b>0</b>	<b>(93,232)</b>	<b>(102,449)</b>
Transfers between funds		3,222	(3,222)	-	0	
<b>NET INCOME / (OUTGOINGS) BEFORE OTHER RECOGNISED GAINS / (LOSSES)</b>		<b>4,052</b>	<b>3,815</b>	<b>-</b>	<b>7,867</b>	<b>14,846</b>
Gains on Investment Assets		1,598	-	-	1,598	1,264
<b>NET MOVEMENT IN FUNDS</b>		<b>5,650</b>	<b>3,815</b>	<b>0</b>	<b>9,465</b>	<b>16,110</b>
<b>BALANCES B/FWD</b>	<b>11</b>	<b>54,023</b>	<b>18,704</b>	<b>44,353</b>	<b>117,080</b>	<b>100,970</b>
<b>BALANCES C/FWD 31st DECEMBER</b>		<b>59,673</b>	<b>22,519</b>	<b>44,353</b>	<b>126,545</b>	<b>117,080</b>

**Balance Sheet at 31<sup>st</sup> December 2013**

	Note	General Fund £	Restricted Funds £	Endowment Funds £	TOTAL 2013 £	TOTAL 2012 £
<b>FIXED ASSETS</b>						
Investments		-	-	44,353	44,353	44,353
	<b>13</b>	<u>-</u>	<u>-</u>	<u>44,353</u>	<u>44,353</u>	<u>44,353</u>
<b>CURRENT ASSETS</b>						
Debtors	<b>9</b>	10,014	2,889	-	12,903	14,170
Short-term deposits		-	-	-	-	-
Cash at bank and in hand		20,929	19,767	-	40,697	31,995
Funds	<b>12/13</b>	31,048	-	-	31,048	29,338
		<u>61,991</u>	<u>22,656</u>	<u>-</u>	<u>84,647</u>	<u>75,503</u>
<b>LIABILITIES</b>						
Creditors - falling due in one year	<b>10</b>	(2,318)	(137)	-	(2,455)	(2,776)
<b>TOTAL NET ASSETS</b>		<u>59,673</u>	<u>22,519</u>	<u>-</u>	<u>82,192</u>	<u>72,727</u>
<b>TOTAL FUNDS</b>		<u>59,673</u>	<u>22,519</u>	<u>44,353</u>	<u>126,545</u>	<u>117,080</u>
<b>PARISH FUNDS</b>						
<b>Unrestricted</b>						
Current account @ Bank - General Fund		28,625	-	-	28,625	24,685
Church of England Deposit Fund		19,618	-	-	19,618	19,506
Church of England Investment Share Fund		11,430	-	-	11,430	9,832
<b>Restricted</b>						
Community Work Fund		-	1,083	-	1,083	1,700
Student Work Fund		-	662	-	662	5,515
Internship Programme Fund		-	728	-	728	
Church Renovation Fund		-	20,047	-	20,047	11,489
<b>Endowment</b>						
Total Permanent Endowment (Restricted) Funds (Value on Balance Sheet)		-	-	44,353	44,353	44,353
		<u>59,673</u>	<u>22,519</u>	<u>44,353</u>	<u>126,545</u>	<u>117,080</u>

Approved by the Parochial Church Council on ..... 20th March ..... 2014

and signed on behalf by: The Revd. Graham Shaw (vicar)..... 

## Notes to the Financial Statements

### NOTE 1 - INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2013 £	TOTAL 2012 £
<b>Voluntary Income</b>					
Planned giving (Envelopes & Standing Orders)	63,575	14,945	-	78,520	90,124
Tax Recoverable	10,363	2,169	-	12,532	14,418
Other Sundry Donations	105	-	-	105	-
Collections - Open plate	1,979	44	-	2,023	1,162
Transfer between funds	-	-	-	-	-
<b>Grants</b>					
Robert Oldfield Charity - Children's work	109	-	-	109	109
Grants	-	-	-	-	2,950
Legacies	-	-	-	-	4,000
	<u>76,130</u>	<u>17,158</u>	<u>-</u>	<u>93,288</u>	<u>112,763</u>

### NOTE 2- INCOME FROM INVESTMENTS

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2013 £	TOTAL 2012 £
Dividend from Team Parish Investments	112	-	-	112	170
Bank interest receivable	42	-	-	42	141
Dividends/Interest from CBF accounts	254	-	-	254	293
	<u>407</u>	<u>-</u>	<u>-</u>	<u>407</u>	<u>604</u>

### NOTE 3 - INCOME FROM CHURCH ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2013 £	TOTAL 2012 £
Church Fees	1,836	-	-	1,836	2,930
Mission House Income					
- Room Hire	400	-	-	400	610
- Rent	-	-	-	-	-
	<u>2,236</u>	<u>-</u>	<u>-</u>	<u>2,236</u>	<u>3,540</u>

### NOTE 4 - OTHER INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2013 £	TOTAL 2012 £
Insurance Claim	5,006	-	-	5,006	-
Miscellaneous	161	-	-	161	389
	<u>5,167</u>	<u>-</u>	<u>-</u>	<u>5,167</u>	<u>389</u>



<b>NOTE 5 - Parish Share Paid</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Endowment Funds</b>	<b>TOTAL 2013</b>	<b>TOTAL 2012</b>
	£	£	£	£	£
	55,244	-	-	55,244	53,605

<b>NOTE 6 - OTHER MINISTRY COSTS</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Endowment Funds</b>	<b>TOTAL 2013</b>	<b>TOTAL 2012</b>
	£	£	£	£	£
<b>Church</b>					
- <b>Utilities</b>	1,355	-	-	1,355	4,309
- Repairs & Maintenance	1,427	2,443	-	3,871	6,842
- Insurance	5,221	-	-	5,221	5,196
- Altar Expenses	257	-	-	257	528
- Music including organ costs	1,094	-	-	1,094	1,339
- Clergy Expenses	1,050	23	-	1,073	1,177
- Sunday Refreshments	1,558	200	-	1,758	635
- Children & Youth Work	440	-	-	440	124
- Training and conferences	1,447	500	-	1,947	1,190
- Internship Programme	-	3,831	-	3,831	570
- Fees Payable	972	-	-	972	1,584
- Miscellaneous Costs (see note 8)	2,666	581	-	3,246	633
<b>Administration</b>					
- Administration Wages	2,223	-	-	2,223	2,533
- Administration Sundries	604	-	-	604	949
- Telephone	588	-	-	588	888
<b>Vicarage</b>					
- Council Tax	2,225	-	-	2,225	2,447
- Utilities	179	-	-	179	728
- Maintenance	28	-	-	28	12
<b>Mission House</b>					
- Utilities	1,497	-	-	1,497	857
- Repairs & Maintenance	87	2,377	-	2,464	1,337
- Insurance	782	-	-	782	773
<b>Community Work</b>					
- Community Worker wages & expenses	-	10	-	10	3,817
<b>Parochial Work</b>					
- Student Worker Wages	-	-	-	-	5,048
- Student Work Expenses	-	156	-	156	519
- Youth worker wages and expenses	42	-	-	42	3,689
<b>Total Church Activities</b>	<b>25,741</b>	<b>10,121</b>	<b>-</b>	<b>35,862</b>	<b>47,724</b>

**NOTE 7 -OUTWARD GIVING**

	<b>2013</b>	<b>2012</b>
	<b>£</b>	<b>£</b>
Engage	-	200
Food Bank	-	100
Childrens Society	-	50
Chester Deanery Synod	-	70
Donation to Simeons	-	120
Churches together in Chester	10	-
Donations to the Congo/IPASC	1,380	-
Other small confidential donations made	736	580
	<b><u>2,126</u></b>	<b><u>1,120</u></b>

**NOTE 8 - MISCELLANEOUS EXPENDITURE**

	<b>2013</b>	<b>2012</b>
	<b>£</b>	<b>£</b>
Books	60	45
Publicity	472	93
Petty cash and sundries less than £50 individually	109	56
Equipment (e.g. for Office, Kitchen)	1,006	-
Student Special Events (e.g. Weekend Away, Freshers' Week)	581	-
Other Special Events (e.g. Fun Day, Alpha)	956	274
Christmas Expenses/Vicar leaving	62	50
Recruitment of a new Vicar	-	95
Mini Engage	-	20
	<b><u>3,246</u></b>	<b><u>633</u></b>

**NOTE 9 - DEBTORS**

	<b>2013</b>	<b>2012</b>
	<b>£</b>	<b>£</b>
<b>Unrestricted</b>		
Gift Aid receivable	9,452	12,770
Church utilities - electricity prepayment	370	-
Mission House utilities - electricity prepayment	192	-
	<b><u>10,014</u></b>	<b><u>12,770</u></b>
<b>Restricted</b>		
Gift Aid receivable Community Work Fund	-	280
Gift Aid receivable Church Renovation Fund	1,419	-
Gift Aid receivable Student Work	-	1,000
Gift Aid receivable Internship	750	-
Prepayment - Intern training 2014	720	-
Prepayment - Student weekend away 2013	-	120
	<b><u>2,889</u></b>	<b><u>1,400</u></b>
	<b><u>12,903</u></b>	<b><u>14,170</u></b>

**NOTE 10 - CREDITORS**

	<b>2013</b>	<b>2012</b>
	<b>£</b>	<b>£</b>
<b>Unrestricted</b>		
Gas Bill	443	2,465
Fees Payable to Diocese	529	-
Audit fee	160	150
Expense claims for vicar etc	1,186	-
Agency collection	-	161
	<u><b>2,318</b></u>	<u><b>2,776</b></u>
 <b>Restricted</b>		
Community work expenses (Drop In)	137	-
	<u><b>137</b></u>	<u><b>-</b></u>
	<u><b>2,455</b></u>	<u><b>2,776</b></u>

**NOTE 11 - OPENING BALANCES ON FUNDS**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Endowment</b>	<b>TOTAL</b>
	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>	<b>01/01/2013</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
General Fund Bank Account	24,685	-	-	24,685
General Fund Deposit Account	19,506	-	-	19,506
General Fund Share Account	9,832	-	-	9,832
Community Work Fund	-	1,700	-	1,700
Church Renovation Fund	-	11,489	-	11,489
Student Work Fund	-	5,515	-	5,515
Endowment Fund from Team Parish	-	-	44,353	44,353
	<u><b>54,023</b></u>	<u><b>18,704</b></u>	<u><b>44,353</b></u>	<u><b>117,080</b></u>

**NOTE 12 - MOVEMENT ON UNRESTRICTED FUNDS**

	<b>2013</b>	<b>2012</b>
	<b>£</b>	<b>£</b>
<b>General Fund Deposit Account</b>		
Balance at 1st January	19,506	19,336
Money paid in during the year	-	-
Receipt - Interest received during the year.	112	171
Balance at 31st December	<u><b>19,618</b></u>	<u><b>19,506</b></u>
	<b>2013</b>	<b>2012</b>
	<b>£</b>	<b>£</b>
<b>General Fund Share Account</b>		
Balance at 1st January (866.12 shares at 1135.17p each)	9,832	8,568
Increase/(decrease) in value of total Shares	1,598	1,264
Balance at 31st December (901.55 shares at 1267.78p each)	<u><b>11,430</b></u>	<u><b>9,832</b></u>
<b>Total Unrestricted Funds (Value on Balance Sheet)</b>	<u><b>31,048</b></u>	<u><b>29,338</b></u>

**NOTE 13 - MOVEMENT ON RESTRICTED FUNDS**

	<b>2013</b>	<b>2012</b>
	<b>£</b>	<b>£</b>
<b>Church Renovation Fund</b>		
Balance at 1st January	11,489	1,489
<b>Income</b>		
Voluntary income received	11,959	10,000
<b>Expenditure</b>		
- Repairs and Renovation	(4,820)	-
<b>Balance at 31st December</b>	<b>18,628</b>	<b>11,489</b>
Debtor - Gift Aid on Voluntary donation	1,419	-
<b>Balance at 31st December</b>	<b>20,047</b>	<b>11,489</b>

	<b>2013</b>	<b>2012</b>
	<b>£</b>	<b>£</b>
<b>Community Work Fund</b>		
<b>Balance at 1st January</b>	1,700	3,667
Plus Grant received	-	450
Plus Voluntary income	30	1,120
Less Wages, expenses and training courses	(647)	(3,817)
<b>Balance at 31st December</b>	<b>1,083</b>	<b>1,420</b>
Plus : Debtor Tax recoverable on gift aided donations	-	280
<b>Balance at 31st December</b>	<b>1,083</b>	<b>1,700</b>

	<b>2013</b>	<b>2012</b>
	<b>£</b>	<b>£</b>
<b>Student Work Fund</b>		
<b>Balance at 1st January</b>	5,515	3,222
Plus Grant received	-	2,500
Plus Voluntary income	-	4,360
Less Wages, expenses and training courses	(1,631)	(5,687)
Less correction (transfer to General Fund)	(3,222)	-
<b>Balance at 31st December</b>	<b>662</b>	<b>4,395</b>
Plus : Debtor Tax recoverable on gift aided donations	-	1,000
Prepayment - 2013 Student Wknd Away	-	120
<b>Balance at 31st December</b>	<b>662</b>	<b>5,515</b>

**NOTE 13 - MOVEMENT ON RESTRICTED FUNDS (contd.)**

	<b>2013</b>	<b>2012</b>
	£	£
<b>Internship Programme Fund (new in 2013)</b>		
<b>Balance at 1st January</b>		
Voluntary income received	3,000	-
Less: Expenditure	<u>(3,022)</u>	<u>-</u>
<b>Balance at 31st December</b>	<b><u>(22)</u></b>	<b><u>0</u></b>
Plus : Debtor Tax recoverable on gift aided donations	<u>750</u>	<u>-</u>
<b>Balance at 31st December</b>	<b><u>728</u></b>	<b><u>0</u></b>
<b>Total Restricted Funds (Value on Balance Sheet)</b>	<b><u>22,519</u></b>	<b><u>18,704</u></b>
	<b>2013</b>	<b>2012</b>
	£	£
<b>Endowment Fund</b>		
Balance at 1 January and 31st December 2012	<u>44,353</u>	<u>44,353</u>
<b>Total Permanent Endowment Funds (Value on Balance Sheet)</b>	<b><u>44,353</u></b>	<b><u>44,353</u></b>